

NHA Today

NHARAC

440 Lennon Circle, Newport, TN 37821

423-623-1575

February 2026

COME JOIN US! On the second Monday of every month the Newport Housing Authority Resident Advisory Council meets. Our next meeting will be **Monday, February 9, 2026**, at 4pm. Remember, the council represents you the tenant. So this is your time to voice concerns, share ideas or just meet new friends. Pot Luck will now be prior to the Resident Council Meeting. Call Tenant Services at (423) 532-8001 for more information. So, everyone come and bring a dish. We look forward to seeing everyone there!



Wise Words from Walter

From the desk of Walter Cole, Executive Director

Brr it sure has been cold. Did you notice the new signs in the area about what you need to do when it gets cold? When temperatures are below freezing (20 degrees or lower) please open your cabinet doors where the water lines are located and leave a small drip of cold and hot water until the temperatures rise above 25 degrees. A small drop of water for a day will cost less than a dollar versus the chances of your pipes freezing and busting which may cost you days without water. Please look over what constitutes an emergency work order. A maintenance emergency is something that, if not repaired immediately could cause injury, threaten your health, or cause serious property damage. Think water flooding, no electricity through the whole house, fire, or gas leak. Those are emergencies. For fires, please call 9-1-1 and then call the after hours number. After hour work orders that you insist maintenance come out for that are not considered emergencies, you will be charged for. If you have more questions regarding emergency work orders call the Housing Manager. Last, all Juniors and Seniors in high school, if you are going to need assistance getting ready for the Prom, the NHA is going to try to do the Prom "PROM"ise again this year. Please contact the NHA's Resident Services at (423) 532-8001 for more information plus there is a flyer in the Newsletter. Talking about our high schoolers, do you need help planning out your future? Check out getmyfuture.org to help plan out your career, explore education, and training opportunities.

IMPORTANT INFO: The Newsletter is available online at newporttnhousing.com. You can also pick up the newsletter at the Main Office in the little blue house box in front of the building, go to the Bryant Town Boutique, or Resident Services Building at 375 Alex Street when they are open to pick up a paper copy if you want. The newsletter will no longer be mailed out.

Sincerely,

Walter L. Cole

Executive Director



RENT PAYMENT THINGS TO REMEMBER

Please make sure to put your rent payments in the drop box the **entire** month. No payments will be processed at the front window. We have tried to clearly mark where payments go. But as always if you have questions please don't hesitate to call us at (423) 623-1575.

- **Do not leave blank checks, money orders or cash in the payment drop box.**
- When paying your rent, your filled out money order or check must be placed in the payment drop box. A receipt will be mailed back to you.
- If someone is paying rent for you, then they will need to make sure your name and/or address is listed on the check or money order. Or, place the payment in a sealed envelope with your name and address on the outside.
- **PRINT CLEARLY** on the check or money order.
- If you think you may be late with your rent payment for whatever reason please call Cindy at ext. 4 to make arrangements.
- The easiest way to remember how to fill your money order out no matter where you purchase it at is:

*Pay to the order of will be: **NHA**

*In the "for" section: **Print your address**

*Make sure to **sign** the money order as purchaser. **Do not sign them on the back.**



*The greatness of a community is most accurately
measure by the compassionate actions of it's members*

Coretta Scott King

Tenant Services is still here for you. If you need information on support groups, food distribution services, or help offered in our community please don't hesitate to call us at (423) 532-8001 on Mondays 9am-12pm and we will be more than happy to assist you.



FROM THE DESK OF ANDREA TAYLOR, HOUSING MANAGER

A few reminders.....

During the Annual Inspection last month there were several things that were brought to our attention that all residents need to keep in mind for any upcoming inspections. Here are just a few.....

- All showers must have shower curtains.
- Good housekeeping includes making sure that your stove eye pans are free of food and grease and making sure that the inside of the oven is clean.
- If your unit has the call for aid system please make sure that those pull cords are not tied up.
- Do not have any items stored on top of the hot water heater or around the hot water heater.
- Do not leave piles of dirty dishes in the sink and clean your stove top off after every use. Don't leave food and grease on it.
- The electrical panel box cannot be blocked by personal items.
- It may be cold outside but there is still no smoking in the units. If you smoke, vape or use e-cigarettes you must use those outside no matter the temperature.
- Do not take your smoke detectors down, remove the batteries from or damage them. This is considered tampering with fire and safety equipment for which you could be fined.
- Housekeeping standards are to be followed at ALL times. If you don't have a copy of those standards come to the office and we will be more than glad to give you an additional copy.

If you have any additional questions, feel free to contact me at (423) 623-1575 ext. 3.

Sincerely,

Andrea E Taylor, PHM

Housing Manager



FROM THE DESK OF MELISSA VENERABLE, OCCUPANCY COORDINATOR

- **Annual recertifications are conducted IN OFFICE. Your appointment time along with a check list of items you need to provide will be sent to you. If you need to re-schedule for good reason then please contact me PRIOR to your appointment. And don't forget to bring all your documents with you to your appointment.**
- If you do not provide all the necessary documents at your recertification appointment you will not sign any forms and your recertification will remain incomplete until you provide what has been requested of you. Remember, if you cause the delay in the recertification, you could be asked to find housing elsewhere.
- If you have a checking or savings account please provide a COMPLETE bank statement and not an account history. They are not the same things. This includes any Cash App, Venmo, Apple Pay, etc.
- Remember that you must report your income and family composition changes within **14 calendar days**. You can do this by calling the office at (423) 623-1575 ext. 2 and explaining to me what happened. If you are emailing documents make sure to explain whether you have rent increase or decrease.
- If you fail to report an increase of wages within the 14 calendar day period, a retroactive rent charge will be charged to your account. This is the difference in the amount of rent that you were charged as opposed to the amount of rent that you should have been charged. If your retroactive rent exceeds \$2400.00 you will be required to find housing elsewhere.
- If you have not reported any decrease in wages you will not be given any credit for the months that your rent should have been reduced.
- If you have questions, you can call me at extension 2 or you can reach me by email at mvenerable@nhatoday.com.

Melissa Venerable,

Occupancy Coordinator

A LITTLE BIT OF EVERYTHING FOR EVERYONE!



Don't forget that our Bryant Town Boutique is open on Wednesdays 10am to 4pm. We also have a boutique located at 375 Alex Street that is open on Mondays 9am to 2pm. There's lots of good stuff at both locations and it's FREE! Be sure to stop by and see us. We look forward to seeing you!



KIDS CORNER



HAPPY Valentine

C L I J B B W T G J R C E K D U F A
A Q P S O W A O R G O C A N D Y J L
K P O Z L O V E O D S S N S P C J R
E H C J L E S B N V E R C B I R X H
P X G D O X F X E W S W E E T U C V
O C I Q J V K C U P I D H K Q S F U
E F F B E J C H O C O L A T E H L X
M Z T F L O W E R C K D Y F B B S R
O Q A D O V Q X H P J Z J Y S J Q H
T V D E Z P V U K I W X J S Q M D N
N W A C V A L E N T I N E A C P N C
O D Y Y S D E L U L U N Y F B E S Q

**Cake
Candy
Chocolate
Crush**

**Cupid
Flower
Gift
Love**

**Poem
Rose
Sweet
Valentine**

